

March 9, 2020

Monthly Meeting Minutes

The regular monthly meeting was called to order at 6:30 pm by Chairman Jeff Hamilton. Present at the meeting, Rich Marks, Walter Botsford and Kelly Glinski.

Visitors: Dennis DeKrone and Dan Morrison.

Dan presented the board with the Laporte Fire Company monthly meeting minutes. He reported that a state grant was approved for their building fund and that he had submitted a forestry grant request.

Approval of Agenda Motion was made by Richard Marks seconded by Walter Botsford to approve the agenda. Motion passed.

Approval of Minutes The minutes from the February meeting were presented. A motion was made by Walter Botsford, seconded by Richard Marks to accept the meeting minutes. Motion passed.

Approval of Treasurer’s report A motion was made by Richard Marks, seconded by Walter Botsford to accept the treasurer report. Motion passed.

Monthly Bills

General Fund

Cleveland Brothers	11306	1,557.46
Commonwealth of Pennsylvania	11277	50.00
D.A Stryker Trucking	11307	1,396.68
Eagle Equipment Corporation	11308	521.00
Edna Schweitzer	11309	157.07
Farrell Auto Supply	11310	199.33
Fitzpatrick & Lambert	11311	669.07
Frontier	11312	182.61
Government Software Services, Inc	11313	40.97
NTSWA	11278	2,233.05
NTSWA	11314	2,196.94
Postmaster	11279	120.00
Robert George	11315	99.00
Sullivan County Rural Electric	EFT	412.60
Sullivan County Rural Electric	EFT	435.14
Sullivan Review	11320	14.40
Superior Plus	11321	796.11
Superior Plus Energy Services	11322	604.58
Visa	11276	1,075.00
Visa	11324	296.07
Visa	11325	163.09
West End Repairs	11323	49.00
		13,269.17

State Fund

Superior Plus Energy Service	5486	362.99
Superior Plus Energy Service	5487	63.81
		<u>426.80</u>

Motion was made by Rich Marks seconded by Walter Botsford to pay bills for the month of February.

Review of Permits:

Land Use Permits:

None

Drive Way Permits:

None

Septic Permits

None

Construction Permit Application (from Code Inspections)

Dennis and Leslie Laudermilch 1279 Muncy Street demolition

Certificate of Occupancy (from Code Inspections)

None

Certificate of Approval (from Code Inspections)

None

COG Meeting:

Next COG meeting will be March 24. Chairman Jeff Hamilton will attend the COG meeting.

Old Business

Road Maintenance Bids

Two bids were received for road maintenance:

Don Evans \$60.00/hour for his equipment and operator

Insinger Excavating

Tri-Axle \$105.00/hour

1 Ton \$90.00/hour

Dozer \$150.00/hour

Excavator \$175.00/hour

Mini Excavator \$125.00/hour

Grader \$160.00/hour

Bucket Loader \$200.00/hour

Walter Botsford made a motion, Jeff Hamilton seconded the motion to accept Don Evans bid. Motion passed

Stone Bids

Three bids were received for stone:

Dushore Materials:

\$13.95/ton delivered and tailgated

Insinger Quarries

\$18.46/ton delivered and tailgated

Hanson Aggregates

\$15.00/ton delivered to twp \$16.00/ton tailgated various routes in Twp

The supervisors discussed the quality of the stone from Dushore Materials. Residents have complained about the quality of stone when it came from Dushore Materials. The roadmaster agrees that the quality not what is expected.

A motion was made by Walter Botsford, seconded by Richard Marks to accept Hanson stone bid. Motion passed.

New Business

Tar and Chip A motion was made by Rich Marks, seconded by Walter Botsford to advertise for Tar and Chip. It will be advertised, and bids will be open at next monthly meeting, April 6th.

Fire Protection Files, minute books, ordinance books and computer backup should be kept in a fireproof filing cabinet or safe. Jeff Hamilton said he would look into cost of fireproof file cabinets. Kelly Glinski will look into possible backing up computer files in the cloud.

Building Upgrades/Repairs: Insurance adjuster will be in the office on Tuesday March 10th to start the claim from the fire in the garage. Repairs will start once the adjuster estimates the amount of the claim. A motion was made by Richard Marks, Walter Botsford seconded the motion to order new security cameras immediately not to exceed \$500.00. Motion passed.

Audit Report: The auditors have finished the audit for 2019 and has filed the report with DCED. Auditors suggested a lock box, or safe for checks that are not deposited. Also suggested invoicing Land Use permits instead of sale receipts to help them follow the flow of the money/deposits. Kelly Glinski will make these adjustments to the 2020 accounts.

With no further business to discuss, Jeff Hamilton adjourned the meeting at 7:45 pm

Respectfully submitted by

Kelly Glinski
Secretary