

January 3, 2023

Organizational Meeting Minutes

The organizational meeting of 2023 was called to order by Jeff Hamilton at 6:30 pm. Richard Marks and Kathy Klim were present at the meeting. Supervisor Leo Fiester was absent from the meeting.

Visitors: Charles Amer

Appointment of Temporary positions: A motion was made by Richard Marks, seconded by Jeff Hamilton to appoint Jeff Hamilton as temporary chairman and Kathy Klim as temporary secretary. All in agreement, the motion passed.

Appointment of Board positions:

A motion was made by Richard Marks, seconded by Jeff Hamilton to accept the following board positions as listed:

Chairman: Jeff Hamilton

Vice Chairman: Leo Fiester

Secretary/ Treasurer: Kathy Klim

All in agreement, the motion passed.

Appointment of Additional positions in the Township:

A motion was made by Richard Marks, seconded by Jeff Hamilton to accept the following positions as listed:

Caretaker of Equipment: Richard Marks

Roadmaster: Richard Marks

Township Secretary: Kathy Klim

Vacancy Board: Kevin Botsford

Variance Board: Kevin Botsford, Randy Ruhl, Frank Miller

SEO: Paul Baran, Terri Baran, Charles Amer

Legal Counsel: J. David Smith, McCormick Law, Williamsport PA

PSATS Voting Delegate: Leo Fiester

Emergency Manager: Randy Ruhl

Transfer Station Manager: Richard Marks

All in agreement, the motion passed.

A motion was made by Richard Marks , and seconded by Jeff Hamilton to approve the following items:

Treasurer's Bond – Keep the secretary bond at \$350,000

Depository: Continue using C & N Bank as the Laporte Township Depository.

Regular Monthly Meetings: The regular scheduled monthly meetings will be held at the Laporte Township at 9:00 a.m. on the following dates: February 7th, March 14th, April 4th, May 2nd, June 6th, Wednesday, July 5th, August 1st, Wednesday, September 6th, October 10th, November 7th, and December 5th.

Township Holidays:

The Township will be closed on the following seven holidays:

New Year's Day, Easter-April 9th, Memorial Day-May 29th, Independence Day-July 4th, Labor Day

September 4th, Thanksgiving- November 23rd and Christmas-December 25th. Holiday pay will be given to those who would have normally been scheduled on those days. All in agreement, the motion passed.

Convention: The PSATS Convention will be held on April 23-26, 2023, at the Hershey Lodge in Hershey, PA. Leo Fiester and Kathy Klim will be attending this year's convention. Registration will be January 10th.

Fee Schedule: Accept the following fee schedule for 2023. \$0.25/bag collected at Transfer Station will be allocated to the Laporte Volunteer Fire Company. Township will pay this allocation to the Fire Company quarterly.

Laporte Township 2023 Fee Schedule
SEO Fee Schedule

Residential On-Lot Septic System

Applications Per Site:

Evaluation of two (2) test pits	\$150.00
Additional test pits	\$45.00 each
Percolation Test per 6 holes	\$200.00
Additional Perc holes	\$25.00 each

Subdivisions

Applications Per Site:

Evaluation of two (2) test pits	\$250.00
Additional test pits per site	\$55.00 each
Back up site per site	\$200.00
Percolation Test, six (6) holes	\$200.00
Additional Perc Holes	\$25.00 each
Evaluation of remaining acres	
With an existing on-lot septic	\$100.00
IRRIS per test pit	\$75.00

Commercial Fee Schedule

Applications per site

Evaluation of two (2) test pits	\$400.00
Additional test pits	\$75.00 each
Percolation Test per 6 Holes	\$300.00
Additional Holes	\$75.00 each
Reviewing design and issuing permit	
This fee includes final inspection	
And all additional visits while septic	
System is being installed	\$300.00

Alternate Systems Not mentioned above

Evaluation of two test pits	\$250.00
Additional tests	\$55.00 each
Percolation test per 6 holes	\$200.00
Additional Perc per hole	\$25.00

Permit Fees

Applications per site

Inground Gravity	
Design Review	\$30.00
Permit	\$125.00
Inground Pressurized	
Design Review	\$75.00
Permit	\$200.00
Above Ground Pressurized (conventional)	
Design Review	\$100.00
Permit	\$350.00

Sub-Surface Sand Filter

Design Review	\$150.00
Permit	\$250.00
Tank Replacement	\$150.00

This fee includes final

Inspection

All additional visits while tank is being installed.

Holding Tanks, Privies,

Chemical and Composting toilets \$200.00

This fee includes final inspection

(\$1000 escrow may be required)

All additional visits while tank or tanks

are being installed. Holding tank

Residential, last resort for malfunction. \$150.00

Holding Tank, Drilling Pads

(per 18 months) \$925.00

Alternate Systems Not Mentioned above

Design Review	\$300.00
Permit	\$450.00
Lab test fee	\$200.00
6 month site inspection	\$120.00

Rate for Other Work

Malfunction Investigation per hour	\$50.00
Site Verification per lot:	\$95.00
Septic System Site Staked Out Verification	\$100.00
Planning or Site Inspections flat rate /hour	\$150.00
Re Connect to old system	\$150.00
Form B Non-Building Waiver	\$150.00
Review Component 1 Module	\$175.00
Review Component 2 Module	\$250.00
Court Appearance	
\$100.00/hour	
Any other services not listed	
\$100.00/hour	
Return Check Fee	\$75.00

Township Permits**Land Use Permit**

100 – 200 square foot	\$10.00
201 – 900 square foot	\$25.00
901 higher square foot	\$50.00

Driveway Permit

Single Home Driveway	\$25.00
Multi Home Driveway	\$50.00
Loop Driveway	\$50.00
Commercial Driveway	\$75.00
Temporary Driveway	\$50.00
Paving/tar- chip	
Existing Driveway	\$25.00

Fees are double if work is started before permit is obtained (paid and approved)

Township Services**Dumpster**

15 yard (2 ton allowance)	\$335.00
30 yard (3 ton allowance)	\$375.00
	\$85.00 per ton over allowance

Cinders

Per Scoop	\$50.00
-----------	---------

Transfer Station

The following change to fees related to trash bags collected was decided by the Laporte Township Supervisors: Small bags (33 gallon maximum size and up to 20 pounds weight) will be charged \$2.50/bag. Large bags (Over 33/gallon size or over 20 pounds weight) will be charged \$4.50/bag. \$0.25/bag from any size bag will continue to be allocated to the Laporte Volunteer Fire Company.

Household Trash (33 gal. bag)	\$2.50/bag (\$0.25 allocated to Laporte Vol. Fire Co.)
Household Trash Large Bag/Can	\$4.50/bag (\$0.25 allocated to the Laporte Vol. Fire Co.)
Pick Up Load -Start at	\$40.00 and up
T-Tag and Trailer -Start at	\$100.00 and up
Burner Barrel	\$10.00
Appliances Start at	\$5.00 and up
Sofa	\$10.00
Chair	\$5.00
Mattress/Box Spring	\$5.00
Water Heaters	\$10.00
Push Mower	\$6.00
Riding Mower	\$20.00
Car Battery	\$3.00
Car Tires off rims	\$6.00

The Transfer Station attendant has the right to adjust fees depending on size and weight of items.

Bid Thresholds for 2023: the new bid threshold for 2023 is as listed:

\$0 to \$12,198.00 ok to purchase

\$12,199.00 to \$22,500.00 need 3 written or telephone quotes

\$22,500.00 and up, requires public bid with advertising.

Wage and Compensation for Township Employees

Regular Meeting Pay for Supervisors:	\$75.00/meeting
Additional Meetings, COG, etc.	\$25.00/meeting any meeting longer than 2 hours, will be paid hourly wage
Secretary/Treasurer	\$850.00/month, over 60 hours per month will be paid \$15/hour.
Class A - Transfer Station Attendant	\$13.20
Class B - General Labor	\$14.50
Class C - Road Work/Labor	\$14.75
Class D - Operator/ Truck Driver	\$16.30
Employed Supervisor	Set by Township Auditors
Mileage	IRS rate

All in agreement, the motion passed.

Having completed the Organizational meeting, the board continued with the regular scheduled monthly meeting.