

March 6, 2017

The regular monthly meeting was called to order at 6:30 pm Walter Botsford . Present at the meeting, Richard Marks, Steve Hunter and Kelly Glinski

Visitors: Chris Insinger from Insinger Excavating. He was present at the meeting for the opening of stone bids.

Approval of Agenda Motion was made by Richard Marks and seconded by Steve Hunter to approve the agenda.

Approval of Minutes February meeting minutes were presented by Secretary Kelly Glinski. A motion was made by Richard Marks, seconded by Steve Hunter to approve the meeting minutes.

Approval of Treasurer's Report The report was presented by Kelly Glinski, secretary. There was a correction to the Treasurer's Report. A typo was corrected. A motion was made by Richard Marks seconded by Walter Botsford to accept the Treasurer's report with corrections.

Monthly Bills

General Fund

AmeriHealth Casualty Services	10795	2,372.80
Edna Schweitzer	10804	151.25
Frontier	10805	184.71
Government Software Services, Inc	10806	64.27
Lockard Agency, Inc.	10807	275.00
NTSWA	10810	2,276.82
Sullivan County Rural Electric	EFT	287.36
Sullivan County Rural Electric	EFT	318.41
Sullivan Review	10811	96.00
Superior Plus	10812	540.98
Superior Plus Energy Services	10813	342.51
Visa	10814	100.00
Waston Diesel	10808	3,716.12
		10,726.23

State Fund

Superior Plus Energy Service	5450	<u>303.43</u>
		<u>303.43</u>

Motion was made by Richard Marks seconded by Steve Hutner to pay bills listed for the month of February 2017.

Review of Permits:

Land Use Permits:

None

Drive Way Permits:

None

Septic Permits

Sam Lietzel Route 154 permit # Z187928

Construction Permit Application (from Code Inspections)

Sam Leitzel Route 154 removal of house and replace with manufactured home

Certificate of Occupancy (from Code Inspections)

Dennis Dekrane addition of basement space, garage bathroom

Certificate of Approval (from Code Inspections)

Rosalie Schweitzer 691 Hunters Road pole style shed

COG Meeting:

No COG meeting to report on.

Old Business:

Stone Bids Four bids were received. The bids are as following

	Delivered to Twp	Delivered & Tailgated
Insinger Excavating	\$12.24	\$12.24
Glenn O Hawbaker	\$15.93	\$15.93
Hanson Aggregates	\$14.50	\$15.50
Pikes Creek	\$15.75	\$15.75

A motion was made by Richard Marks, seconded by Steve Hunter and agreed upon by Walter Botsford to accept the bid from Insingers Excavating.

New Business:

Auditors Report and Recommendations The auditors of Laporte Township completed the audit for 2016. They presented the following items to be discussed and/or made policy at the township meeting.

Credit Card Bonus Points: The township credit card accumulates points with each purchase. A motion was made by Richard Marks and seconded by Steve Hunter to accept the following policy; before any points are used, spent, or redeemed, the transaction must be approved by supervisors at a meeting. Points may only be used for the benefits of the Township office or the function of the Township.

Sam's Club Membership The Sam's Club membership and the cards are in Laporte Township name. Any purchases made by Township must be paid with a Township check or with Township credit card. No reimbursement will be made to a person purchasing from Sam's Club on behalf of the township.

The membership for 2017 has already been paid. The Supervisors will evaluate the use and need of the membership prior to paying the membership for next year. It must be approved by Supervisors, before membership is renewed

Cell Phone/Trac Phone The Supervisors reviewed past 6 years of Trac phone cards purchased. The purchase of Trac cards for 2016 fall within the average for the past 6 years. The supervisors also noted, the amount spent on the Trac phone cards are less than the amount budgeted for each year. The amount budgeted also is below the amount it would cost to have a phone contracted via Verizon, AT&T or other cell phone providers. The purchase of phone cards will be monitored, and will not exceed the amount that it has been budgeted in the adopted budget of that year.

Supervisor Wage: Full Time vs Part Time: The supervisors agreed, that the Working Supervisor/Roadmaster Supervisor or any of the elected Supervisors are considered part time. The supervisors pointed out that the data collected for the PSATS Wage and Benefit report are from all township employees, which included non elected employees. The positions and wages listed may not reflect the responsibility of a Working/Roadmaster Supervisor has within the township.

Tar and Chip Richard Marks will contact Barry Garverick at Municipal Services at Penn DOT to review the following roads for Tar and Chip; Restful Ridge and Karge Road.

With no further business to discuss, motion was made by Steve Hunter, seconded by Richard Marks to adjourn the meeting at 8:30 pm

Respectfully submitted by

Kelly Glinski, Secretary
