

January 3, 2017

Organizational meeting of the Township Supervisors was held on January 3, 2016 at the Laporte Township building. Walter Botsford, Steve Hunter Richard Marks, and Kelly Glinski.

Visitors: One visitor was present at the meeting. Megan Kiner from Sullivan Review.

The meeting was called to order at 5:00 pm

Motion was made by Richard Marks, seconded by Walter Botsford to appoint Walter Botsford as temporary chairman of the meeting.

Motion was made by Walter Botsford, seconded by Richard Marks to appoint Kelly Glinski as temporary secretary of the meeting.

A motion was made by Richard Marks, second by Walter Botsford to appoint the following positions:

Chairman	Walter Botsford
Vice Chairman	Richard Marks
Secretary/Treasurer	Kelly Glinski
Caretaker of Equipment	Richard Marks
Road Master	Richard Marks
Vacancy Board	Kevin Botsford
Variance Board	Robert Cope, Randy Ruhl, and Frank Miller
SEO	Paul Baran, Terri Baran, Charles Amer
Legal Council	J. David Smith McCormick Law Firm, Williamsport PA
Voting Delegate	Richard Marks
Banking	Citizens and Northern Bank
Emergency Management Coordinator	Randy Ruhl

### **Wages**

A motion was made by Walter Botsford, seconded by Richard Marks, and agreed by all to the wages as following:

Monthly Meeting Pay	\$75.00/month
Secretary/Treasurer	\$675.00/month
Transfer Station Attendant	\$11.25/hr
General Labor	\$12.25/hr
Road Work/Labor	\$12.50/hr
Road Work Operator/ Truck Driver	\$13.50/hr
Supervisor	Set by Township auditors
Mileage	Set to current state rate

### **Holidays:**

The following are holidays:

New Years Day  
Easter  
Memorial Day  
Fourth of July  
Thanksgiving  
Christmas

Holiday paid will be given if employee is schedule to work on days that fall on a holiday.

### **Treasurer's Bond**

A motion was made by Richard Marks, seconded by Steve Hunter to set the Treasurer's bond at \$200,000.

### **Meetings**

Laporte Township will hold their regular monthly meetings on the first Monday of each month with the exception of September meeting. September meeting will be on Tuesday September 5th. The monthly meeting will be held at 6:30 pm at the township building.

**2017 Conference:** The 95<sup>th</sup> PSATS conference will be held April 23-26 at the Hershey Lodge. Walter Botsford, Richard Marks and Kelly Glinski will be attending the conference in April. A motion was made by Richard Marks and seconded by Walter Botsford to approve the attendance of the conference.

**Regular Monthly Meeting**

The regular monthly meeting was called to order at 6:30 pm by Chariman Walter Botsford.

**Visitors:** Megan Kiner

**Approval of Agenda** Motion was made by Richard Marks and seconded by Steve Hunter to approve the agenda.

**Approval of Minutes** December's meeting minutes were presented by Secretary Kelly Glinski. A motion was made by Richard Marks, seconded by Steve Hunter to approve the meeting minutes.

**Approval of Treasurer's Report** The report was presented by Kelly Glinski, secretary. A motion was made by Walter Botsford seconded by Richard Marks to accept the Treasurer's report.

**Monthly Bills**

**General Fund**

Frontier	10747	185.03
Lockard Agency, Inc.	10752	11,814.00
Postmaster	10746	94.00
PSATS	10743	457.00
Sullivan County Rural Electric	EFT	219.37
Sullivan Review	10744	14.00
Superior Plus	10745	326.07
Superior Plus Energy Services	10753	237.56
Visa	10754	208.75
		<u>13,555.78</u>

**State Fund**

Superior Plus Energy Service	5448	129.32
		<u>129.32</u>

Motion was made by Richard Marks seconded by Steve Hunter to pay bills listed for the month of December 2016.

**Review of Permits:**

**Land Use Permits:**

None

**Drive Way Permits:**

None

**Septic Permits:**

None

**Construction Permit Application (from Code Inspections)**

None

**Certificate of Occupancy (from Code Inspections)**

None

**Certificate of Approval (from Code Inspections)**

None

**Old Business:**

**Case Tractor:** Two bids were received for the sale of the Case Tractor.

Mark Matlack: \$2,351

William Kinsey: \$1,325

A motion was made by Richard Marks and seconded by Steve Hunter to accept the bid from Mark Matlack for \$2,351.

**New Business:**

**Township Fee Schedule** A motion was made by Richard Marks, and seconded by Steve Hunter to accept the fee schedule for 2017.

# Laporte Township 2017 Fee Schedule

## SEO Fee Schedule

### Residential On-Lot Septic System

**Applications Per Site:**

Evaluation of two (2) test pits	\$125.00
Additional test pits	\$25.00 each
Percolation Test per 6 holes	\$175.00
Additional Perc holes	\$25.00 each

### Subdivisions

**Applications Per Site:**

Evaluation of two (2) test pits	\$150.00
Additional test pits per site	\$35.00 each
Back up site per site	\$200.00
Percolation Test, six (6) holes	\$200.00
Additional Perc Holes	\$25.00 each
Evaluation of remaining acres	
With an existing on-lot septic	\$100.00

### Commercial Fee Schedule

**Applications per site**

Evaluation of two (2) test pits	\$200.00
Additional test pits	\$45.00 each
Percolation Test per 6 Holes	\$300.00
Additional Holes	\$40.00 each

Reviewing design and issuing permit

This fee includes, final inspection

And all additional visits while septic

System is being installed \$300.00

### Permit Fee's

Applications per site

Inground Gravity	
Design Review	\$30.00
Permit	\$125.00

Inground Pressurized

Design Review	\$75.00
Permit	\$200.00

Above Ground Pressurized

Design Review	\$100.00
Permit	\$250.00

Sub-Surface Sand Filter

Design Review	\$150.00
Permit	\$250.00

Tank Replacement \$150.00

This fee includes, final

Inspection, all additional visits

While tank is being installed

Holding Tanks, Privies,  
Chemical and Composing toilets \$200.00

This fee includes final inspection  
(\$1000 escrow may be required)

All additional visits while tank or tanks  
Are being installed. Holding tank  
Residential, last resort for malfunction.

Holding Tank, Drilling Pads \$925.00  
(per 18 months)

Alternate Systems Not Mentioned above

Design Review	\$300.00
Permit	\$450.00
Lab test fee	\$200.00
6 month site inspection	\$120.00

### Rate for Other Work

Malfunction Investigation per hour	\$50.00
Site Verification per lot:	\$60.00
Planning or site Inspections flat rate /hour	\$50.00
Re Connect to old system	\$150.00
Form B Non building Waiver	\$75.00
Review Component 1 Module	\$50.00
Review Component 2 Module	\$100.00

Court Appearance  
\$100.00/hour

Any other services not listed  
\$100.00/hour

Return Check Fee  
\$75.00

# Township Permits

## Land Use Permit

100 – 200 square foot	\$10.00
201 – 900 square foot	\$25.00
901 higher square foot	\$50.00

## Driveway Permit

Single Home Driveway	\$25.00
Multi Home Driveway	\$50.00
Loop Driveway	\$50.00
Commercial Driveway	\$75.00
Temporary Driveway	\$50.00
Paving/tar- chip	
Existing Driveway	\$25.00

Fees are double if work is started before permit is obtained (paid and approved)

# Township Services

## Dumpster

15 yard (2 ton allowance)	\$255.00
30 yard (3 ton allowance)	\$300.00
	\$55.00 per ton over allowance

## Cinders

Small Scoop	\$25.00
Large Scoop	\$50.00

## Transfer Station

Household Trash	\$2.00/bag
Household Trash Large Can	\$3.00/bag
Small Pick Up Load	\$25.00 and up
Large Pick Up Load	\$35.00 and up
Dump Truck T-Tag Only	\$100.00 and up
Burner Barrel	\$10.00
Appliances	\$5.00 and up
TVs	\$5.00
Sofa	\$10.00
Chair	\$5.00
Mattress/Box Spring	\$5.00
Water Heaters	\$10.00
Push Mower	\$6.00
Riding Mower	\$12.00
Car Battery	\$3.00
Car Tires off rims	\$3.00
Car Tires on rims	\$5.00
Truck Tires off rims	\$6.00
Truck Tires on rims	\$8.00
Tractor Tires	\$10.00
Farm Tractor Tires	\$25.00

The Transfer Station attendant has the right to adjust fees depending on size and weight of items.

With no further business to discuss, motion was made by Walter Botsford, seconded by Richard Marks to adjourn the meeting at 6:30pm

Respectfully submitted by

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Kelly Glinski, Secretary

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